



**Business Archives Council of Scotland
65th Annual General Meeting**

A meeting held in-person at the AK Bell Library, Perth from 2pm

Thursday 20th June 2024

Present

Convenor - Amanda Noble
Deputy Convenor- Kiara King
Honorary Secretary - Samantha Case
Events Officer - Karyn Williamson
Communications Officer - Dawn Stewart
Lorraine Murray
Charlotte Berry
Doug MacBeath
David Powell
Anna Zwagerman
Ralph MacLeod and two others
Nina Baker and one other
Nathanael Liu
Jo Dixon
Jill Dye
Carly Manson
Taylor Logan
Alan Soulsby and one other

1. Apologies for absence

Anthony Slaven
Kirsten Kininmonth
Rachel Muir
Cheryl Traversa
Andrew MacGregor
Honorary Treasurer – Rosemary Hall
Dr Christopher Cassells

2. Approval of minutes

The minutes of the 64th Annual General Meeting of the Business Archives Council of Scotland held **8th December 2023** were approved. (*Proposed: Dawn Stewart; Seconded: Karyn Williamson*)

3. Matters arising:

None

4. Election of Officers and Honorary Members

All exiting officers have indicated their desire to remain on the committee, we have had no new nominations, therefore the BACS Officers for 2024/2025 will be

President: Anthony Slaven
Convenor: Amanda Noble
Deputy Convenor: Kiara King
Honorary Treasurer: Rosemary Hall
Communications Officer: Dawn Stewart
Events Officer Karyn Williamson
Secretary: Samantha Case
Surveying Officer: Rachael Muir

These elections were unanimously carried. (*Proposed: David Powell ; Seconded: Lorraine Murray*)

5. Election of the Executive Committee

The remaining committee members have also indicated their desire to remain on the committee: Andrew MacGregor, Cheryl Traversa, Prof. Ray Stokes, Dr Christopher Cassells, and Dr Kirsten Kininmonth. We have had no new nominations. (*Proposed: Karyn Williamson ; Seconded: Dawn Stewart*)

6. Presentation of Annual Report and Accounts for 2022/23

a. Convenors report:

Details are per annual report. Highlights included:

Last year BACS agreed to work on various activities in partnership with the Business Archives Council. One of these was a single UK business archive conference and the first of these was held in November, in London at the HSBC Head Office on the subject of 'The Digital Everyday'. Feedback on the event was really positive and planning for this years conference (which will be hosted by The Macallan in Glasgow with the focus of business archives as an asset) is well underway. The regular ongoing joint programme of Business Bites training sessions are also proving really popular.

The journal has been relaunched in partnership with the University of Glasgow under a new title - Business and Industrial History: A Journal of Archival Research. This new title better reflects the broader aims of the journal to offer a space in which archive professionals and academics can enter into a dialogue and learn from their respective practices and research. The first edition of this 'new' journal will focus on Whisky Business: regulating and recording the whisky industry and a call for papers has gone out.

The AGM has been brought forward to align with the annual reporting cycle. Going forward it will be held annually around this time of year.

b. Honorary Treasurer's Report:

Details as per annual report.

We ended the year to 31 March 2024 in a good position and have reserves of around £8000. Subscription income has been regular, and the main expense was printing of the journal. Looking

forward to next year we are expecting to receive income of around £5000 from the joint conference with the Business Archives Council and we are looking at ways to use this money including the creation of two £300 essay prizes in memory of former BACS Convenors Michael Moss and Lesley Richmond.

The accounts were approved (*Proposed: Kiara King, Seconded: Samantha Case*)

c. Business Archives Surveying Officer Report:

Details as per annual report.

7. Election of independent examiner of the annual accounts

Amanda Noble thanked Professor Ray Stokes for his examination of the 2023/24 annual accounts. Ray has indicated he is happy to continue in this role for 2024/25 and was duly elected. (*Proposed: Kiara King, Seconded: Karyn Williamson*)

8. A.O.C.B.

On behalf of the BACS executive committee Amanda Noble thanked Anna Zwagerman and Ishbel MacKinnon and Culture Perth and Kinross for providing the venue for the conference.