



Business Archives Council of Scotland 64th Annual General Meeting

**Meeting held along with an in-person visit to the National Library of Scotland's
Treasures exhibition, Edinburgh**

Friday 8th December 2023 14:30

Present

Convenor - Amanda Noble, Lloyds Banking Group Archives
Deputy Convenor- Kiara King, Ballast Trust
Honorary Treasurer - Robin Sim
Honorary Secretary - Samantha Case, Bacardi
Events Officer - Karyn Williamson
Dr Christopher Cassells, National Library of Scotland
Rosemary Hall, NatWest Group Archives
Andrew Eadie
Jim Brown
Linda Brown
Lorraine Murray, The Glasgow Academy
Charlotte Berry, National Records of Scotland
Moira Willis

1. Apologies for absence

Anthony Slaven
Kirsten Kininmonth
Rachel Muir
Dawn Stewart
Cheryl Traversa
Andrew MacGregor

2. Approval of minutes

The minutes of the 63rd Annual General Meeting of the Business Archives Council of Scotland held on 24 November 2022 were approved. (*Proposed: Kiara King; Seconded: Rosemary Hall*)

3. Matters arising:

None

4. Election of Officers and Honorary Members

Robin Sim is stepping down after his 49th AGM. Rosemary Hall will be taking over as treasurer. Alison Rosie has also retired from the National Records of Scotland and will be stepping down as well. The members of the committee for 2023/24 are proposed as follows:

President: Anthony Slaven, Convenor: Amanda Noble, Deputy Convenor: Kiara King, Honorary Treasurer: Rosemary Hall, Communications Officer: Dawn Stewart, Events Officer: Karyn Williamson, Secretary: Samantha Case

These elections were unanimously carried. (*Proposed: Robin Sim; Seconded: Andrew Eadie*)

5. Election of the Executive Committee

The remaining committee members have also indicated their desire to remain on the committee: Andrew MacGregor, Cheryl Traversa, Prof. Ray Stokes, Christopher Cassells, and Dr Kirsten Kininmonth. A representative for the National Records of Scotland will be organised following Alison Rosie's retirement. (*Proposed: Amanda Noble; Seconded: Kiara King*)

[Subsequently Dr Charlotte Berry, Head of Records and Archives Engagement at the National Records of Scotland was appointed as NRS representative.]

6. Presentation of Annual Report and Accounts for 2022/23

a. Convenors report:

Details are per annual report. Highlights included:

The publication of the 33rd volume of our journal - Scottish Business and Industrial History. This was sent out to members in January 2023. The issue was largely a 60th anniversary journal for BACS with most articles reflecting on the work of the Council throughout these six decades. We are also excited to have launched a new website so back issues of the journal are now available online. We are still discussing the future of the journal but will hopefully have some news for members early next year.

Partnership with the Business Archives Council. As business archives are a relatively small community we felt that it would be beneficial to join with the BAC for some of our events. So we have replaced our Corporate Connections events with a new programme called Business Bites – it has largely the same aims as CC which are to encourage conversation and share experiences. Regular online talks will be held every second month. Anything and everything business archives will be openly discussed among friends. We have also agreed a two year pilot for a single annual joint business archives conference.

b. Honorary Treasurer's Report:

Details as per annual report.

The income and expenditure accounts for the year ended 31 March 2023 have been presented to and approved by the committee. (*Proposed: Rosemary Hall; Seconded: Samantha Case*)

c. Business Archives Surveying Officer Report:

Details as per annual report.

7. Election of independent examiner of the annual accounts

Amanda Noble thanked Professor Ray Stokes for his examination of the 2023/24 annual accounts. Ray has indicated he is happy to continue in this role for 2024/25 and was duly elected. (*Proposed: Robin Sim, Seconded: Amanda Noble*)

8. A.O.C.B.

On behalf of the BACS executive committee Amanda Noble thanked Dr. Chris Cassells and NLS for providing the venue for the conference.

A question was raised on best ways of contacting the BACS committee and whether to investigate a different system for emails or email forwarding.

A journal update was requested. There has been a discussion with academic colleagues and they are keen to see it continue. Previous minutes have more details. We are most likely planning to have an editorial board consisting of three people with an academic background and three with an archivist background.